

**CALIFORNIA PRIVACY PROTECTION AGENCY BOARD**

915 Capitol Mall, Suite 350A  
Sacramento, CA 95814

**MEMBERS OF THE BOARD**

Jennifer M. Urban, Chairperson  
Lydia de la Torre, Board Member  
Vinhcent Le, Board Member  
Angela Sierra, Board Member  
J. Christopher Thompson, Board Member

**MEETING NOTICE & AGENDA**

The California Privacy Protection Agency Board will hold a public meeting on the following dates and times using a videoconference/teleconference platform:

**Day 1: Tuesday, September 7, 2021 at 9:00 am**  
**Day 2: Wednesday, September 8, 2021 at 11:00 am**

**To join this meeting by Zoom videoconference, please click on the link for the day you are planning to attend. Links can be found below in the Meeting Agenda.**

**To join this meeting by telephone, use the telephone numbers and Webinar ID for the day you are planning to attend. Telephone numbers can also be found below in the Meeting Agenda.**

**NOTE:** Please be advised that Zoom requires attendees to input a name and an email address in order to attend a videoconference. You may use a pseudonym and a pseudonymous email if you would prefer not to use your name. You may also attend by telephone without giving a name (though your phone number will be visible to the panelists and Board staff).

**NOTE:** Please be advised, in accordance with [Executive Order N-29-20](#), and to minimize the spread of COVID-19 and reduce the risk of infection during the current state of emergency, the California Privacy Protection Agency Board ("Board") will conduct this meeting by remote participation only. Members of the Board and members of the public may only attend this meeting using the teleconference/videoconference options described in this Notice.

## MEETING AGENDA

**Day 1: Tuesday, September 7, 2021, 9:00 am**

To join Day 1 of the meeting by videoconference, click on the following link:

<https://us06web.zoom.us/j/82589534866>

To join Day 1 of the meeting by telephone:

US: +1 720 707 2699 or +1 646 558 8656

Webinar ID: 825 8953 4866

1. **Call to Order and Establishment of a Quorum**  
*Jennifer M. Urban, Chairperson*
2. **Approval of Monday, June 14, 2021 Meeting Minutes**  
*Jennifer M. Urban Chairperson*
3. **Chairperson's Update**  
*Jennifer M. Urban Chairperson*
4. **Start-Up and Administration Subcommittee**  
*Angela Sierra, Board Member; Jennifer M. Urban, Chairperson*
  - a. **Start-Up and Administration Subcommittee Update**
  - b. **Continuing Hiring Strategy, Positions, Timelines**
  - c. **Board and Agency Policies and Practices: Per Diem Policy**
5. **Regulations Subcommittee**  
*Lydia de la Torre, Board Member; Jennifer M. Urban, Chairperson*
  - a. **Regulations Subcommittee Update**
  - b. **Proposed Initial Course of Action for Rulemaking Process**
6. **Public Awareness and Guidance Subcommittee Update**  
*Vinhcent Le, Board Member; J. Christopher Thompson, Board Member*
7. **Delegation of Authority for Limited Administrative Functions**  
*Jennifer M. Urban, Chairperson*
8. **Public Comments on Items Not on the Agenda**

**Notice:** The Board may not discuss or act on any matter raised during this public comment section, except to decide whether to place the matter on the agenda of a future meeting. [Government Code Sections 11125, 11125.7 (a)]
9. **Future Agenda Items**

**Notice:** Although any Board Member may identify a topic of interest, the Board may not substantially discuss or take action on any matter raised during the meeting that is not included on this agenda, except to decide to place the matter on the agenda of a future meeting. [Government Code Sections 11125 & 11125.7(a).]

## 10. Closed Session

Discussion of and possible action on the appointment of an Executive Director, under authority of Government Code 11126(a)(1).

### Recess

**Day 2: Wednesday, September 8, 2021, at 11 am**

To join Day 2 of the meeting by videoconference, click on the following link:

<https://us06web.zoom.us/j/87914898499>

To join Day 2 of the meeting by telephone:

US +1 720 707 2699 or +1 646 558 8656

Webinar ID: 879 1489 8499

## 11. Call to Order and Establishment of a Quorum

*Jennifer M. Urban, Chairperson*

## 12. Closed Session

Discussion of and possible action on the appointment of an Executive Director, under authority of Government Code 11126(a)(1).

## 13. Adjournment

### NOTICE TO THE PUBLIC

All times indicated are approximate and subject to change. The meeting may be cancelled without notice. Agenda items may be discussed and actions taken out of order at the discretion of the Chairperson for convenience, to accommodate speakers, and to maintain a quorum. Identified presenters are subject to change. Action may be taken on any item on the agenda.

Public Comment: Members of the public who are attending will be given the opportunity to make comments on each agenda item prior to any Board action. Additionally, there will be time for public comment at the end of the meeting. If public comment is not specifically requested, members of the public should feel free to request an opportunity to comment. Total time allocated for public comment may be limited. Comments will be limited to three (3) minutes per person; however, the Chairperson may decide to shorten or lengthen the public comment period at her discretion. Members of the public will not be permitted to "yield" their allotted time to other members of the public to make comments.

Accessibility: This panel meeting is open to the public and is accessible to the disabled. If you need assistance, including disability-related modifications or accommodations to participate in this meeting, please make your request by contacting Debra Castanon at (279) 946-7669 or [debra.castanon@coppa.ca.gov](mailto:debra.castanon@coppa.ca.gov). Providing your request at least five business days before the meeting will help to ensure availability of the requested accommodation. Requests for accommodations will be swiftly resolved.

For the meeting agenda and more information, please access the Board's website at <https://coppa.ca.gov>. Please direct requests for further information to Lila Mirrashidi at (916) 653-3309, or in writing to [lila.mirrashidi@bcsh.ca.gov](mailto:lila.mirrashidi@bcsh.ca.gov) or at 915 Capitol Mall, Suite 350A, Sacramento, CA 95814.