

**CALIFORNIA PRIVACY PROTECTION AGENCY BOARD**

400 R Street, Suite 350  
Sacramento, CA 95811



**MEMBERS OF THE BOARD**

Jennifer M. Urban, Chairperson  
Drew Liebert, Board Member  
Alastair Mactaggart, Board Member  
Brandie Nonnecke, Board Member  
Jeffrey Worthe, Board Member

**MEETING NOTICE & AGENDA**

The California Privacy Protection Agency Board will hold a public meeting at the following dates and times at the location identified below and via Zoom video and telephone conference:

**Day 1: Thursday, March 6, 2025 at 2:00 pm**  
**Day 2: Friday, March 7, 2025 at 9:00 am**

**Location:**

California Public Utilities Commission (CPUC) Auditorium  
505 Van Ness Avenue  
San Francisco, CA 94102

To help prevent the spread of COVID 19 and other communicable diseases, masks are encouraged for anyone attending the meeting in person. Members of the public may attend the meeting at the physical location above, or via Zoom video or telephone conference.

**To join this meeting by Zoom video conference:**

<https://cppa-ca-gov.zoom.us/j/82149308921>

Webinar ID: 821 4930 8921

**To join this meeting by telephone:**

US: +1 216 706 7005 or +1 866 434 5269

Conference Code: 682962

**NOTE:** Please be advised that Zoom requires attendees to input a name and an email address in order to attend a videoconference. You may use a pseudonym and a pseudonymous email if you would prefer not to use your name. You may also attend by telephone without giving a name (though your phone number will be visible to the panelists and Board staff).

## MEETING AGENDA

### ***Day 1: Thursday, March 6, 2025 at 2:00 pm***

**1. Call to Order and Establishment of a Quorum**

*Jennifer M. Urban, Chairperson*

**2. Welcome New Board Member Dr. Brandie Nonnecke**

*Jennifer M. Urban, Chairperson*

**3. Closed Session**

- a. Discussion of and possible action on the appointment of an Executive Director and Chief Privacy Auditor under authority of Government Code Section 11126(a)(1).
- b. Pursuant to Government Code Section 11126(e)(1) and (2)(A), the Board will meet in closed session to confer and receive advice from legal counsel regarding:
  - i. *Litigation for which disclosing the names would jeopardize the Agency's ability to conclude existing settlement negotiations to its advantage.*

***Recess***

### ***Day 2: Friday, March 7, 2025 at 9:00 am***

**1. Call to Order and Establishment of a Quorum**

*Jennifer M. Urban, Chairperson*

**2. Resolution to Recognize Distinguished Service by Former Board Member Lydia de la Torre**

*Jennifer M. Urban, Chairperson*

**3. Chairperson's Update**

*Jennifer M. Urban, Chairperson*

**4. Public Comment on Items Not on the Agenda**

**Notice:** The Board may not discuss or act on any matter raised during this public comment section, except to decide whether to place the matter on the agenda of a future meeting. [Government Code, Sections 11125 and 11125.7, subd. (a)]

**5. Annual Administrative & Budget Update**

*Von Chitambira, Deputy Director of Administration, CPPA*

**6. Update Regarding Development and Implementation of the Delete Request and Opt-Out Platform ("DROP"), Including Discussion and Possible Action on Proposed DROP Regulations**

*Philip Laird, General Counsel, CPPA; Liz Allen, Attorney, CPPA*

## 7. Future Agenda Items

**Notice:** Although any Board Member may identify a topic of interest, the Board may not substantially discuss or take action on any matter raised during the meeting that is not included on this agenda, except to decide to place the matter on the agenda of a future meeting. [Government Code, Sections 11125 and 11125.7, subd. (a).]

## 8. Closed Session

- a. Discussion of and possible action on the appointment of an Executive Director and Chief Privacy Auditor under authority of Government Code Section 11126(a)(1).
- b. Pursuant to Government Code Section 11126(e)(1) and (2)(A), the Board will meet in closed session to confer and receive advice from legal counsel regarding:
  - i. *Litigation for which disclosing the names would jeopardize the Agency's ability to conclude existing settlement negotiations to its advantage.*

## 9. Adjournment

### NOTICE TO THE PUBLIC

All times indicated are approximate and subject to change. The meeting may be cancelled without notice. Agenda items may be discussed and actions taken out of order at the discretion of the Chairperson for convenience, to accommodate speakers, and to maintain a quorum. Identified presenters are subject to change. Action may be taken on any item on the agenda.

Public Comment: Members of the public who are attending will be given the opportunity to make comments on each agenda item prior to any Board action. If public comment is not specifically requested, members of the public should feel free to request an opportunity to comment. Total time allocated for public comment may be limited. Comments will be limited to three (3) minutes per person; however, the Chairperson may decide to shorten or lengthen the public comment period at her discretion. Members of the public will not be permitted to "yield" their allotted time to other members of the public to make comments.

Accessibility: The Board complies with the Americans with Disabilities Act by ensuring that the meeting facilities are accessible to persons with disabilities, and providing that this notice and information given to the members of the Board is available to the public in appropriate alternative formats when requested. If you need assistance, including disability-related modifications or accommodations to participate in this meeting, please make your request by contacting Von Chitambira at (279) 895-1412 or [info@coppa.ca.gov](mailto:info@coppa.ca.gov). Providing your request at least five business days before the meeting will help to ensure availability of the requested accommodation.

For the meeting notice and agenda and more information, please access the Board's website at <https://coppa.ca.gov>. Please direct requests for further information to Von Chitambira at (279) 895-1412 or in writing to [info@coppa.ca.gov](mailto:info@coppa.ca.gov) or at 2101 Arena Blvd., Sacramento, CA 95834.